

BIGGERSTAFF CHRISTIAN RETREAT CENTER

398 Biggerstaff Road, Seneca, SC 29672
864-882-3337 www.biggerstaffctr@bellsouth.net

Reservation Request

Date Requested: _____

Type of function: _____

Name of organization/person making request:

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

e-mail: _____

Note: Once requested dates are received you will be notified of availability. An invoice and information will be sent. Payment in full must be received before the date can be placed on the calendar.



office use only

Date request received: _____

Date requested _____ available _____ unavailable

Notification made (date) _____ Phone _____ e-mail _____ mail _____

Invoice/info sent (date) _____ Payment of fees received (date) _____

Reservation placed on calendar (date) _____